

FEDERAL MEDICAL CENTRE NGURU YOBE STATE

P.M.B 02

NGURU YOBE STATE

INVITATION TO TENDER/ EXPRESSION OF INTEREST

1.0 INTRODUCTION

The Management Of Federal Medical Centre Nguru Intends to Implement Some of its Projects/Consultancy Services under 2017 Capital Project & National Health Insurance Scheme (NHIS) Intervention Fund and in Accordance with the Public Procurement Act 2007 as Amended:

2.0 PROJECT DESCRIPTION

Category A: (Invitation to Tender) Interested Suppliers, Contractors are invited to Submit Technical and Financial Bids for the Following Projects:

Works

LOT	Project Description
LOT1	Repairs Of Broken Down Medical Equipments

Goods

LOT	Project Description
LOT 2	Supply of Radiology Equipments
LOT 3	Supply of Furnitures & Equipments for School of Midwifery
LOT 4	Procurement & Installation of Inverters, Solar Panel and Solar Powered Boreholes
LOT 5	Supply of Laboratory Equipments
LOT 6	Supply of Physiotherapy Equipments
LOT 7	Supply of Wards/Clinic Equipments
LOT 8	Procurement of Office Equipment NHIS Clinic/Offices
LOT 9	Procurement of Furniture for NHIS Clinic/Offices
LOT 10	Procurement of Furniture For Physiotherapy Clinic/Offices
LOT 11	Procurement of Office Equipments For Other Offices

CATEGORY B: (EXPRESSION OF INTEREST) – Interested Consultants are Invited to Submit Expression of Interest (EOI) for the following Projects:

Consultancy Services

Lot	Project Description
LOT 12	Consultancy Services for in-House Training for Hospital Staff

3.0 SCOPE OF THE PROJECT

The Scope of the Projects are detailed in the Bidding Documents Which Shall be Issued to Prospective Bidders.

4.0 ELIGIBILITY REQUIREMENTS

Prospective Bidders Must Possess the Under-Listed Requirements to be eligible to participate in the Procurement-

- (i) A Certified True Copy of Certificate of incorporation with the Corporate Affairs Commission (CAC) and Article of Association.
- (ii) Detailed Company Profile.
- (iii) Evidence of Registration on National Database of Contractors, Consultants and Service Providers by Inclusion of Interim Registration Report (IRR) Issued by the Bureau of Public Procurement (BPP).
- (iv) A copy of the Company's Audited Accounts of the Preceding Three Years 2014, 2015 & 2016.
- (v) Evidence of Current Tax Clearance Certificates for 2014, 2015 CV 2016 corresponding with cleared annual Turnover by inclusion of Photocopy.
- (vi) Evidence Of Compliance With The Pensions Reform Act, 2004 By Inclusion Of Compliance Certificate From The National Pension Commission (Pencom).
- (vii) Verifiable Evidence Of Financial Capability/Banking support To Handle The Project.
- (viii) Evidence Of Experience In At Least Five (5) Jobs Of Similar Nature And Complexity Executed Within The Last Five Years With Verifiable Letters Of Contract Awards And Certificates Of Job Completion.
- (ix) Verifiable Evidence Of Experience And Relevant Qualifications Of Key Personnel.
- (x) Evidence Of Compliance With The Industrial Training Fund Amendment Act 2011 By Inclusion Of Compliance Certificate From The Industrial training Fund (ITF).
- (xi) Evidence Of Compliance With National Social Insurance Trust Fund By Inclusion Of Compliance Certificate From The National Social Insurance Trust Fund (NSITF).

(xii) Current Sworn Affidavit disclosing:

(a) That the Company Is Not In Receivership, Insolvent Or Bankrupt,

(b) That The Company Does Not Have any Director Who Has Ever Been Convicted In Any Court In Nigeria Or Any Other Country for Criminal Offence In Relation To Fraud Or Financial Impropriety.

(c) Whether Or Not Any Officer Of The Federal Medical Centre, Nguru Is A Former Or Present Director, Shareholder Or Has Any Pecuniary Interest In The Bidder.

(d) That All Documents Submitted For The Bidding Are True And Correct In All Particulars.

5.0 COLLECTION AND SUBMISSION OF BID DOCUMENTS

Interested And Competent Bidders Are Requested To Collect Bid Documents From The Office Of Head Of Procurement, Dr. Bello Kawuwa Administrative Block, Federal Medical Centre, Nguru On Payment Of Non-Refundable Fee Of N10,000.00 (Ten Thousand Naira, Only) For Each Lot. Bidder/Consultants Expressing Interest For Consultancy services Are Exempted From Paying Tender Fees At The Initial Stage Until They Are Qualified to the stage of issuance of a request For Proposal (Rfp) Prospective Bidders Shall Enclose Their Technical Document In Separate Envelope (Marked Technical) And The Financial Bid In Another Envelope (Marked Financial) And The Two Separate Envelopes Shall Be Enclosed In One Sealed Outer Envelope Clearly Marked **“Invitation To Tender – Lot No. (Indicate the Bid Lot the Bid is for) in Three (3) Sets; One (1) Original and Two (2) Copies. Submissions Should Be Addressed to:**

The Medical Director, Federal Medical Centre P.M.B 02

Nguru, Yobe State

The Completed Sealed Bid Documents and EOI Should Contain The Bidder’s Name On The Reverse Side Of The Envelope And Be Deposited In Tender Box In The Office Of Head Of Procurement, Dr. Belle Kawuwa Administrative Block, **Federal Medical Centre, Nguru Between The Hours 8.00am – 4.00 Pm Monday to Friday.**

6.0 CLOSING DATE AND OPENING

Submission of Bid Documents and EOI closed On Monday **11th December, 2017 at 12.00 Noon.** Any Bid Received After the Stated Date And

Time Shall Not Be Considered. The Submitted Technical Bids and Expression Of Interest Will Be Opened On The Same Day at 12.00 Noon At The Conference Room, Dr. Bello Kawuwa Administrative Block, Federal Medical Centre, Nguru, Bidders/Company Representatives And Interested Members Of The Public Including Relevant Professional Bodies, Civil Society And Non-Governmental

Organisations Are Hereby Invited To Witness The Public Opening Of The Technical Bids And Expression Of Interest. Successful Bidder(s) would be invited for the opening of their Financial Bids at a later date after the Technical Evaluation. The Financial bids of unsuccessful bidders would be returned to them un-opened

7.0 PLEASE NOTE THAT

(i) Shortlisting: Companies Shall Be Shortlisted Based On Their Meeting Of Eligibility Requirements And Only Shortlisted Consultants Shall Be Invited To Submit Technical And Financial Proposal For Subsequent Evaluation and Public Opening

(ii) Certificates May Be Referred To The Respective Issuing authority(ies) for Verification and Authentication.

(iii) Technical And Financial Bids Enclosed in One and Same Single Envelope That Will Expose The Technical And Financial Bids At The Same Time Of Opening Shall Be Disqualified.

(iv) Submissions That Do Not Meet Up With The Requirements Specified Above will be Rejected.

(v) The Evaluation Of Bids Shall Be Strictly Based on The Requirements -Specified Above.

(vi) This Advertisement Is Published For Information Purpose, And Should Not Be Construed As A Commitment Or Obligation On The Part Of The Federal Medical Centre, Nguru To Award These Contracts.

(vii) The Federal Medical Centre, Nguru Is Not Bound To Consider Any Bid And Reserves The Right To Reject All Bids at Any Time Prior To The Acceptance Of A Bid Or Cancel The Procurement Proceeding In The Public Interest.

(viii) Due Diligence Exercise shall be conducted to verify all the Claims Made by Bidders. For the Clarifications on the Advertisement Please Send An Email:

(ix) All Submissions must be made in English Language.

Signed Head Of Procurement For:

Medical Director